**Job Code:** 9492  
**Job Title:** Human Resources Mgr  
**Job Family:** Human Resources  
**Pay Grade:** 011  
**Job Sub-Family:** HR Generalist  
**Union Code:** O9N  
**FLSA Status:** E  
**Career Level:** Manager Level 2

**JOB SUMMARY**

Plans; implements; and coordinates activities of an assigned human resource program or area to maximize the strategic use of resources and provide outstanding customer service; as well as to recruit and retain a diverse workforce. Manages one or several human resources functions and daily operations of a department and/or a function within a department.