Under administrative direction; coordinates an academic function or service for a department which is directly related to the academic mission of the university. Responsible for ensuring that the established goals and objectives for the academic function or service are met. Makes decisions using independent judgement. Performs moderately complex duties in supporting the functions of the department. This position may generally report to a Manager; Assistant Director; Associate Director; Director; or higher level position. May supervise and evaluate; as needed; the work of others and is accounta