JOB SUMMARY

Responsible for handling a variety of moderately complex legal matters generated by the activities of the University. Provides legal advice; counseling; education; and training on legal issues to promote compliance with legal regulations and to reduce exposure to legal risks. Works under the supervision of the General Counsel or Deputy General Counsel when working on significantly complex issues; as needed. Handles representation of the University in civil actions or administrative proceedings in area of expertise; as needed.