Job Code: 0369  
Job Title: Dir Donor Stewardship Central  
Job Family: Advancement  
Pay Grade: 015  
Job Sub-Family: Donor Relations & Stewardship  
Union Code: O9N  
FLSA Status: E  
Career Level: Administrator Level 4

**JOB SUMMARY**

Plans; designs; implements; and coordinates a comprehensive program of stewardship and donor relations for the institution's top donors. Supports the stewardship responsibilities of the development staff by assisting them in establishing and coordinating individualized stewardship plans for donors to their colleges/units.